

## **GREYHOUND RACING OFFICIALS - CHAPTER 13**

### ***ARCI-013-005 Purpose:***

To describe the duties and responsibilities assigned by the Commission to the racing officials conducting the race meeting at each greyhound racing facility.

Adopted in Version 1.4 ARCI 8/27/02 NAPRA 10/2/02

### ***ARCI-013-010 General Provisions***

- (1) The racing officials of a greyhound racing meeting are: director of racing; judges; racing secretary; lure operator; chart writer; clerk of scales; paddock judge; patrol judge/head lead-out; starter; timer/photo finish operator; official veterinarian; kennel master and any other person designated by the Commission. All racing officials must be fully trained and qualified to perform the duties for which they are licensed.
- (2) All association racing officials are subject to the approval of the Commission.
- (3) Associations shall submit the names and qualifications of all racing officials on the date of employment or not less than \_\_\_\_\_ days prior to the first day of the meeting.
- (4) No racing official may wager or have any interest in the outcome of any race or in any greyhound racing at the meeting. Racing officials at the meeting shall not accept any purse or bonus monies to which he/she otherwise would have been entitled.
- (5) A racing official is prohibited from accepting, directly or indirectly, any gratuity, reward or favor in connection with racing at the meeting.
- (6) Racing officials and their assistants shall immediately report every observed violation of these rules and/or the state laws governing racing to the judges.

Adopted in Version 1.4 ARCI 8/27/02 NAPRA 10/2/02

### ***ARCI-013-015 Director of Racing***

- (1) The director of racing shall have full supervision over kennel owners, greyhound owners, trainers, kennel helpers, lead-outs and all association officials.
- (2) The director of racing shall ascertain that all persons under his/her supervision are properly trained in the discharge of their duties.

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### ***ARCI-013-020 Judges***

The term "judge" as used throughout these rules shall refer only to the presiding judge, the association judge(s) and/or the Commission judge(s). The term "judges" shall refer to an impartial board comprised of the presiding judge, association judge(s) and/or the Commission judge(s).

- (1) To qualify for appointment as a judge the appointee shall meet the experience requirements, be in good standing with all racing jurisdictions and complete extensive training process. The training shall include procedures necessary to conduct a racing performance and sufficient knowledge of rules/statutes. Also familiarization with applicable guidelines in the areas of legal/conducting of hearings and medications/prohibited acts are required. The appointee must also pass a written exam that has been approved by the Greyhound

Committee of ARCI (Association of racing Commissioners International) and gain approval by the Racing Commission for that jurisdiction.

- (2) A minimum of three licensed judges are required for each racing performance. The composition of the board of judges shall be as approved by the Commission. There shall be a designated presiding judge. The designated presiding judge shall submit a report of any action of the judges as required under these rules to the Commission. All such reports submitted shall be signed by a majority of the judges.
- (3) The laws of (state) and the rules of racing supercede the conditions of a race and the regulations of a race meeting and, in matters pertaining to racing, the orders of the judges supercede the order of the officers of the association.
- (4) The judges shall interpret the rules and decide all questions not specifically covered by the rules.
- (5) Should any incident occur which may not be covered by the rules of racing, it shall be determined by the judges in conformity with justice and in the best interest of racing.
- (6) All decisions and/or rulings within the judges' authority shall be determined by a majority of the judges, subject to the review of the Commission.
- (7) The judges shall have general supervision over all licensees, other racing officials and greyhounds on association grounds.
- (8) The judges shall have authority over and free access to all places in use for the purpose of racing.
- (9) All entries and declarations are under the supervision of the judges who may refuse the entries of any person or the transfer of any entries for violation of the rules or statutes.
- (10) The judges shall have the authority to resolve all conflicts involving entries and racing.
- (11) Persons entering greyhounds to run at licensed association tracks in this jurisdiction agree in so doing to accept the decision of the judges on any questions relating to a race or racing.
- (12) The judges shall have the authority to sanction any person for violation of the rules or statutes.
- (13) The judges may eject or cause to have ejected any person who is currently under suspension or exclusion in any other jurisdiction.
- (14) The judges may order a physical examination by a Commission approved veterinarian of any greyhound entered for a race or which has run in a race.
- (15) The judges shall take appropriate action on alleged rule/statute violations with or without complaint thereof.
- (16) The judges shall record all objections and complaints.
- (17) A written complaint, signed by the complainant, shall be filed with the judges within (time) of the incident causing the complaint. If the complaint involves the judges, it shall be filed directly with the Commission or Commission designee.
- (18) The judges shall investigate or cause to have investigated promptly all objections and/or complaints made to them and make prompt report of their investigation findings and decision and/or recommendation to the Commission.
- (19) The judges shall order the exclusion of persons ruled off from areas under their jurisdiction. They may exclude any person found guilty of any prohibited acts by greyhound racing

authorities of any other jurisdictions, or by the judges of any recognized meeting. The names of all persons ordered excluded shall be promptly reported to the Commission.

- (20) The judges shall receive signed written complaints of prohibited acts and other questionable transactions.
- (21) A judge shall be present on association grounds for the weigh-in process for each performance.
- (22) The judge present at weigh-in may scratch a greyhound, and in addition, at the discretion of the judges, the kennel owner and/or trainer may be fined or suspended if:
  - (a) a greyhound is in violation of the rules applicable to greyhound weight or weighing;
  - (b) a greyhound is not present at the weigh-in room promptly at the appointed time; or
  - (c) a greyhound is in violation of any rule of racing.
- (23) Should a vacancy occur among the judges, the judge(s) present shall appoint one or two qualified persons to serve as temporary judges. Appointments made under this rule shall be reported in writing to the Commission. If none of the judges are present, the management of the association shall name at least three qualified persons to serve during the absence of the judges, immediately making a full written report of the absence and the names of their replacements to the Commission.
- (24) Should a vacancy occur among the racing officials other than the judges, the director of racing or the judges, if so designated by the Commission, shall immediately fill the vacancy. The appointment shall be effective only for the day unless the association fails to fill the vacancy on the following day and has notified the judges of its action less than one hour before post time of the first race of the day. Such appointment shall be reported promptly to the Commission by the judges.
- (25) The judges shall determine the official order of finish of the race.
- (26) The judges shall consider only the relative position of the respective muzzles of the greyhounds in determining the places of the greyhounds at the finish of the race. In the event a greyhound loses its muzzle or finishes with a hanging muzzle, the judges shall consider only the relative position of the nose of said greyhound and the muzzles of the other greyhounds in the race.
- (27) The judges shall promptly display the numbers of the first three or four greyhounds in each race in order of their finish if there is no disagreement among the judges.
- (28) Nothing in these rules shall prevent the judges from correcting an error before the display of the sign "Official" or from recalling the sign "Official" displayed through error.
- (29) The photo and video equipment shall be used as needed by the judges. However, if there is a malfunction of this equipment, the decision of the judges shall prevail.
- (30) Any greyhound may be placed on the schooling list by the judges at any time for cause.
- (31) The judges shall make a daily report in writing to the Commission of all infractions of the rules and of all rulings upon matters coming before the judges during the race meeting.

### **ARCI-013-025 Racing Secretary/ Director of Racing**

- (1) The racing secretary shall discharge all duties expressed or required by the Rules of Greyhound Racing. The racing secretary shall:
  - (a) keep a complete record of all races;
  - (b) receive all stakes, entrance money, arrears and fines; and
  - (c) deposit them with the person(s) responsible for such accounts.
- (2) The racing secretary shall verify that kennel operators, authorized agents, greyhound owners and trainers possess current occupational licenses for their respective positions. He/she shall also examine licenses, pertinent papers and documents dealing with trainers, kennel operators, appointment of authorized agents and any adoption of assumed names in order to satisfy him/herself as to their validity in conformance with these rules.
- (3) All lease agreements for greyhounds which are entered for schooling or racing on the association's grounds shall be filed with the racing secretary. The racing secretary shall only accept NGA Uniform Lease agreements.
- (4) The racing secretary shall receive all entries, nominations, declarations and scratches.
- (5) The racing secretary may call on any person in whose name a greyhound is entered to produce proof that the greyhound entered is not the property, either wholly or in part, of any person who is disqualified; or to produce proof of the extent of his/her interest or property in the greyhound; and in default of such proof being given to their satisfaction, shall immediately report the matter to the judges.
- (6) The racing secretary shall determine the grade and distance for each race.
- (7) The racing secretary shall assign the proper grade to each greyhound under the provisions of the approved grading system.
- (8) Upon completion of each day's draw, the racing secretary shall compile and post in a conspicuous place a list of overnight entries, post positions and any left-over list.

Adopted in Version 1.4 ARCI 8/27/02 NAPRA 10/2/02  
Version 4.5 to 4.6 ARCI Board 7/31/09 amended title

### **ARCI-013-030 Lure Operator**

- (1) The lure operator shall:
  - (a) Operate the lure in a smooth, uniform and consistent manner. This process involves adjustments in speed to maintain a safe distance ahead of the runners while allowing the greyhounds constant visual contact. (Desired distance 8-12 lengths ... 32-48 feet)
  - (b) Direct complete attention to the operation of the mechanical lure during each race. Each organization licensee shall provide the lure operator with a room as free as possible from any disturbance that may distract the lure operator during the conduct of duties.
  - (c) Run the lure as consistently as possible at all times in conjunction with the guidelines set forth by the judges. A lure operator shall be held accountable by the judges for all aspects of the mechanism's operation. The lure operator must immediately report to the racing judges any circumstance or obstruction that may prevent the running of a consistent lure.

- (d) Run the mechanical lure completely around the racing strip at least twice prior to the first post time to determine that the lure is in perfect working condition.
  - (e) Be at the controls when the greyhounds are placed in the starting box.
  - (f) To ensure safety, the lure operator must be provided with a device that enables direct communication capabilities with personnel assigned to the racetrack area. The lure operator must have direct access to a power-shut-off that eliminates electrical supply to the system. The system should only be turned on by the lure operator at the time the lure is to be started for a race or test operation and immediately shut down upon its arrival in the escape area.
- (2) The location on the course and the prevailing weather conditions shall be taken into consideration by the lure operator when calculating the appropriate distance of the lure from the lead greyhound.
  - (3) The lure operator shall determine that the lure is in good operating condition and shall immediately report any circumstance that may prevent the normal, consistent operation of the lure to the judges.

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Version 4.5 to 4.6 ARCI Board 7/31/09: Amended Language

### ***ARCI-013-035 Chart Writer***

The chart writer shall compile the information necessary for the official program.

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### ***ARCI-013-040 Clerk of Scales***

- (1) The clerk of scales shall:
  - (a) weigh greyhounds in and out on a scale sealed by a duly authorized sealer of weights and measures and shall exhibit the accurate weight of each greyhound. The established racing weight, weigh-in and weigh-out weight shall be promptly posted to inform the public;
  - (b) record any overweight or variation from the weight appearing on the weight sheet as soon as the weights are exhibited;
  - (c) ensure that all greyhounds are weighed in and out in a uniform manner;
  - (d) promptly report infraction of the rules as to weight or weighing to the judges;
  - (e) report all late scratches and weights in a place conspicuous to the wagering public;
  - (f) keep a list of all greyhounds known as "weight losers" and shall notify the presiding judge as to the weight loss before each race; and
  - (g) perform periodic tests to check the accuracy of the official scale or other approved weighing device.
- (2) All greyhounds shall be weighed in and out wearing their muzzles, collars and lead straps.

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### ***ARCI-013-045 Paddock Judge***

- (1) The paddock judge shall review a Bertillon card for each greyhound entered for schooling or for a purse race. No greyhound shall be permitted to start in a schooling or purse race

that has not been fully identified and checked against the Bertillon card system of identification maintained by each association.

- (2) The paddock judge shall fully identify and check each entered greyhound against the Bertillon card prior to schooling and purse races. The paddock judge shall report any greyhound which does not conform to the Bertillon card identification to the judges.
- (3) The paddock judge shall supervise the kennel master in the performance of his/her duties
- (4) Prior to the weigh-in the paddock judge shall ensure the identification tag is attached to each greyhound's collar indicating the number of the race in which the greyhound is entered and its post position. This tag shall not be removed until the greyhound has been weighed out and blanketed.
- (5) The paddock judge shall ensure that anyone presenting a greyhound for the weigh-in has in his/her possession a valid license issued to him/her by the Commission.
- (6) The paddock judge shall ensure the lock-out kennels are cleaned, disinfected, sanitized and in good repair prior to each performance.
- (7) Only the paddock judge, the kennel master and/or other racing officials, persons approved by the Commission or designated representatives of the Commission shall be allowed in or near the lock-out kennels after the greyhounds are placed therein. No person shall enter the lockout kennel unless accompanied by one other person who is authorized by these rules to enter the lock-out kennel.
- (8) The paddock judge shall ensure that each greyhound is properly fitted with an approved muzzle and blanket prior to its leaving for the starting box.
- (9) The paddock judge shall supervise all personnel in the paddock and be primarily responsible for the training and conduct of lead-outs.

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Version 4.5 to 4.6 ARCI Board 7/31/09: Amended language

### ***ARCI-013-050 Patrol Judge/Head Lead-Out***

- (1) The patrol judge/head lead-out must be fully trained in the duties and procedures of the position.
- (2) The patrol judge/head lead-out shall:
  - (a) supervise the lead-outs from paddock to post;
  - (b) inspect the muzzles and blankets of the greyhounds after they have left the paddock either in view of the judges' stand or the starter; and
  - (c) assist the starter in his/her duties upon the arrival of the lead-outs and greyhounds at the starting box.
- (3) At the start of a race, the patrol judge/head lead-out shall rapidly pass in front of the entire starting box to ascertain that no greyhound remains in its hole. Should a greyhound fail to break, the patrol judge/head lead-out shall remove the greyhound from the starting box and promptly secure it behind the starting box until the race is complete.

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### ***ARCI-013-055 Starter***

- (1) The starter shall give such orders and take all such measures, in conjunction with the Rules of Greyhound Racing, as are necessary to ensure a fair start.
- (2) The starter shall report any causes of delay that occur to the judges.
- (3) The starter will be responsible for maintaining the starting box and the starting area during the racing performance. Included in these duties will be meticulous inspection of each starting position and the operative function of all starting box components, and should also ensure a smooth breaking path on the racing surface from the box to the main track.
- (4) The starter will direct an efficient and expedient loading of the greyhounds for a race. The starter, assistant starter and or patrol judge will be responsible for actually loading the greyhounds into the starting box.

Adopted in Version 1.4 ARCI 8/27/02 NAPRA 10/2/02  
Version 4.5 to 4.6 ARCI Board 7/31/09 Amended language

### ***ARCI-013-060 Timer/Photo Finish***

- (1) Each association shall install an automatic timing device approved by the Commission.
- (2) The time of the race shall be taken from the opening of the front doors of the starting box.
- (3) The time shown on the timing device shall be used as the official time of the race. However, the time shown on the approved back-up timing device shall be used if the timing device does not function properly.
- (4) When an approved back-up timing device is used to determine the official time of the race, it shall be announced to the public.
- (5) A proper camera shall be installed on all race courses; however, in all cases, the camera is merely an aid and the decision of the judges shall be final.
- (6) The photo finish operator shall take a finish line photograph of the race with the recorded time of the race.
- (7) Each association shall keep on file for \_\_\_ days after the close of a meeting, film strips of each race for reference or reproduction upon request of the Commission.
- (8) The photo finish operator shall ensure the photo finish and timing system equipment are working properly prior to each race, reporting any malfunction to the judges immediately.

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### ***ARCI-013-065 Official Veterinarian***

- (1) An official veterinarian, licensed to practice in (state), must be on duty for all weigh-ins and official racing conducted by an association.
- (2) The official veterinarian may be employed by the association and approved by the Commission, or may be employed by the Commission.
- (3) The official veterinarian shall make an examination of the physical condition of each greyhound at weigh-in time.
- (4) The official veterinarian shall make a final examination and inspection of all greyhounds during the time they are in the paddock, prior to leaving for the race.

- (5) The official veterinarian shall report any greyhound considered to be in improper physical condition for a race to the judges who shall order said greyhound scratched out of the race for which it is entered.
- (6) The official veterinarian shall view the running of the race.
- (7) All veterinarians shall provide first aid to any injured greyhound during the time it is under the supervision or care of the association prior to being returned to the kennel owner or trainer.

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### ***ARCI-013-070 Kennel Master***

- (1) Under the supervision of the paddock judge, the kennel master shall unlock the pre-race lock-out kennels immediately before weigh-in time to inspect that the kennels are in proper working order and that nothing has been deposited in any of the kennels for the greyhounds' consumption.
- (2) The kennel master or his/her designee must receive the greyhounds from the trainer, one at a time, and ensure that each greyhound is placed in its lock-out crate and continue to ensure the security of the lock-out area from weigh-in time until the time when greyhounds are removed for the last race of a performance.

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### ***ARCI-013-075 Lead-Outs***

- (1) Lead-outs shall not be considered officials for purposes of these rules, however, lead-outs shall be properly trained by the association in the scope and proper performance of their duties before working official races.
- (2) The greyhounds shall be led from the paddock to the starting box by one lead-out per greyhound during official schooling races and official purse races, unless otherwise approved by the judges.
- (3) A licensed lead-out shall lead the greyhounds from the paddock to the starting box. Owners, trainers or attendants shall not be allowed to lead their own greyhounds.
- (4) Lead-outs shall be assigned to post position by the paddock judge before each race and a record thereof shall be maintained.
- (5) The lead-out will adhere to the starting box loading procedure and swiftly proceed to occupy the post assigned to him/her during the running of the race.
- (6) Lead-outs are prohibited from holding any conversation with the public or with one another, either in the paddock, en route to the starting post or while returning to the paddock.
- (7) Lead-outs shall be attired in clean uniforms, present a neat appearance and conduct themselves in an orderly manner.
- (8) Lead-outs are prohibited from smoking, drinking beverages, other than water, or eating unless on duly authorized breaks and in a designated area.
- (9) No lead-out shall be permitted to have any interest in the greyhounds racing for the association.

- (10) Lead-outs are prohibited from wagering on the result of any greyhound racing at the racetrack where they are assigned.
- (11) Lead-outs shall immediately report any infirmities or physical problems they observe in greyhounds under their care to the nearest racing official for communication to the paddock veterinarian.
- (12) Lead-outs shall not remove racing blankets until the greyhounds are accepted by licensed kennel representatives at the conclusion of the race.

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Version 4.5 to 4.6 ARCI Board 7/31/09: Amended Language

***ARCI-013-080 Any Other Person Designated by the Commission***

The Commission may approve additional racing official positions, as needed. Persons selected for these positions shall be considered racing officials and shall be subject to the general eligibility requirements outlined as similar positions.

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